



Office of the Principal Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana
10th Floor, Income Tax Towers, AC Guards, Hyderabad – 500 004
Tel. No. 040 – 23425474, Fax : 040 – 23241427, 23240403

F.No.Pr.CCIT/2(8)(1)/Estt/2021

Date: 27/06/2021

MEMORANDUM

Sub : **Establishment - I.T. Department, Hyderabad - Promotion to the cadre of Senior Private Secretary (Group 'B'- Gazetted) on Regular basis - Allotment - Regarding.**

The name of the following Private Secretary has been approved by the Departmental Promotion Committee for promotion to the cadre of Senior Private Secretary (Group 'B'- Gazetted) on regular basis for the vacancy year 2021 in the Level 8 of 7th CPC [pre-revised pay band of Rs.9,300-34,800 [PB-2] with corresponding grade pay of Rs.4,800/-] and such allowances as may be sanctioned by the Government of India from time to time, are allotted to the appointing authorities mentioned in Col.No.3 for being posted in the office mentioned against their name at Col.No.4 of the table below:

S. No.	Name of the officer, Designation and office in which working S/Sri/Smt	To whom allotted	Posted as
1	2	3	4
1	ARUNA JILLEPALLI, P.S. O/o. CIT(A)-5, HYDERABAD	CIT(Appeal Unit)-5, HYDERABAD	SR. PS O/o. CIT(Appeal Unit)-5, HYDERABAD

2. The following conditions should be mentioned in the promotion order to be issued by the appointing authority:

- His / Her promotions are purely provisional
- He / She will be liable for reversion,
 - If, after a review of the vacancies, it is found that his / her promotions are in excess of the vacancies available; or
 - If he / she are found unfit for retention in the post of Senior Private Secretary, (Group-'B'-Gazetted).
- His / Her promotion/appointment as Senior Private Secretary(Group-'B'-Gazetted) is subject to the outcome of Hon'ble CAT / Hon'ble Court's Order, if any.
- His / Her attention is invited to MHA's O.M. in F.No.7/1/80-Estt.P.I dated 26.09.1981 read with CCS (Revised) Pay Rules, 2016 regarding exercising of option for fixation of pay on regular promotion.
- The officer whose pay has been upgraded in the scale of Senior Private Secretary (Group-'B'-Gazetted) under ACP / MACP Scheme will not be eligible for pay fixation consequent on this promotion.

- f) His / Her promotions will be subject to the directions / clarifications issued by the Board / DOPT in connection with the following OMs and any other OMs relating to the subject matter
(i) DOPT's OM No. 36012/2/96-Estt(Res.) dated 02/07/1997 (ii) DOPT's OM No. 360281/17/2001/Estt(Res) dated 11/07/2002 (iii) ii) Clarification issued by the DOPT vide I.D.No.36028/11/2007-Ess(Res.) dated 24/07/2007, (iii) DOPT's OM No. 36012/11/2016-Estt(Res) dated 30/09/2016 (iv) DOPT OM No A-130.13/22/2016-Ad.VII dated 18/08/2017 (v) DOPT OM No F.No.36012/11/2016-Estt(Res-I){Pt-II} dated 15/06/2018 (vi) CBIDT, New Delhi's letter in F.No.A-35015/26/2018-Ad.VI, dated 27.05.2019
- (g) **Promotion to the cadre of Sr. Private Secretary in respect of the Officer is on in-situ basis. The posting of Sr.PS will be reviewed in AGT 2021..**
3. The promotion order should be issued in the prescribed proforma immediately.
4. This issues with the approval of the Principal Chief Commissioner of Income tax, Andhra Pradesh & Telangana, Hyderabad.


(MERIGA SATISH)
Addl. Commissioner of Incometax,
(Hqrs.)(Admn. & Vig.),Hyderabad

To

1. The Commissioner of Incometax/Director of Income Tax mentioned in Column (3) above, with a request to issue promotion order in respect of the officer concerned immediately, endorsing a copy to this office. A copy may also be marked to the ITGOA, Hyderabad.

Copy to:

1. The Chief Commissioner of Incometax/ReFAC/Hyderabad / Vijayawada / Visakhapatnam, Director General of Incometax(Inv), Hyderabad.
2. The Vigilance Section, O/o Pr.CCIT, A.P. & Telangana, Hyderabad /DPC file/ Database file.